

APPLICATION FORM
Competition
3-Year Bachelor of Arts
AY 2025-26



DOMUS ACADEMY
MILANO

COMPETITION APPLICATION FORM

3-Year Bachelor of Arts Programmes

ACADEMIC YEAR 2025-26 – starting on September 29th 2025

Please write clearly or type your answers to all questions in capital letters and return this form to the Admissions Office. ALL ITEMS ARE COMPULSORY. For assistance, please contact admissions@domusacademy.it

PERSONAL DETAILS

First Name

Surname

Gender F () M () Date of Birth Place of Birth

Country Nationality

Email address

Mobile phone number (including country and any other code)

Permanent address

Town Zip code

Country

Address for correspondence (if different from permanent address)

.....

Town Zip code

Country

DOUBLE MATRICULATION

Are you currently in process of enrolling or are you enrolled in any other undergraduate University program in Italy or abroad?

NO YES Please specify University/Academy and programme:

As per Ministerial Decree nr. 933 dated 02/08/2022 and law nr. 33 dated 12/04/2022, bearing "Provisions regarding simultaneous enrolment to two higher education courses"

SECONDARY SCHOOL DIPLOMA

School name

Country

Date entered Graduation date (effective or expected).....

Educational System to which the Secondary school diploma belongs to* (Ex. IGCSE, IB, Abitur etc.).....
*if applicable

National test or final exam necessary to enter a higher education institution in the student country of origin (if applicable)

Exam Name (ie. Maturità in Italy, Gao Kao or Yi Kao in China, Vestibular in Brazil)

Date (effective or expected) Grade (if already taken)

Total years of education from Primary up to High School included:

- 10th grade*
- 11th grade*
- 12th grade
- 13th grade

*If selected 10 or 11 years of previous education, as the legal requirement set by Italian Ministry is 12 years of previous education please indicate - *if applicable* - whether you have attended:

FOUNDATION YEAR

Where attended

Date entered and concluded

YEARS OF UNIVERSITY/ACADEMY STUDIES

University or Academy attended

Course name

Years attended and proficiently concluded Up to First year Up to Second year Up to Third year

NO FURTHER STUDIES ATTENDED, just taken 10/11 years of previous education

Please notice you will be required to provide us with official documentation pertaining such studies, in case taken.

LANGUAGES

PLEASE PROVIDE INFORMATION ABOUT THE ENGLISH LANGUAGE CERTIFICATE (*Pick one of the following alternatives*):

- IELTS English Language Certificate or accepted equivalents** **ALREADY TAKEN** **ONLY BOOKED**

Type of Certificate

Score (if already available).....

Date of test (taken or expected)

- Highschool Program run in English** (*graduated within and not later than 2 years prior Domus Academy course beginning*)

- Mother tongue**

Please enclose copy of the certificate showing your English language ability. For entry language requirements and further information please refer to section "ENGLISH LANGUAGE CERTIFICATE"

CHOSEN PROGRAMME (please select only one option) starting on September 29th 2025

**FASHION
AREA**

 3-YEAR BACHELOR OF ARTS IN FASHION DESIGN

**DESIGN
AREA**

 3-YEAR BACHELOR OF ARTS IN DESIGN

After the first year, you will be asked to choose one of the following paths for the next two years. Could you please tell us which one you think will be your choice? *

Path*

- FASHION DESIGN - TEXTILE & ACCESSORY DESIGN**
- FASHION DESIGN - FASHION & LUXURY MANAGEMENT**
- FASHION DESIGN - FASHION PRODUCT DEVELOPMENT**

Path*

- DESIGN - INTERIOR AND URBAN VISIONS**
- DESIGN - PRODUCT DESIGN & VALUE**
- DESIGN - UX DESIGN**

Both 3-Year Bachelor of Arts are awarded by NABA Nuova Accademia di Belle Arti Milano and recognized by MUR (Ministry of University and Research) Italy. Important notice: please refer to General information paragraph "A. Audience" under section "Diploma Programme" for important information about students not holding the 3-Year Bachelor of Arts entry requirements.

The choice you are making in this form is **not binding. This information is collected for statistical purposes only, and you will have the opportunity to change your decision at the end of the first year.*

As provided for in article 2 contained in the terms & conditions of the enrollment form, the choice may not be confirmed as the specific specialization desired at the time of application may then no longer be available at the time of the official and definitive choice, at beginning of the second year, due to a possible cancellation caused by failure in reaching the minimum number of participants expected.

Our commitment is to ensure an inclusive learning environment that is attentive to your needs. To provide you with the most appropriate support throughout your journey at Domus Academy, we ask you to inform us if you require any aid related to mobility disabilities and/or special educational needs (SEN).

- YES** **NO**

PRIVACY NOTICE

PRIVACY / Information pursuant to Art. 13 of EU Regulation 679/16 (GDPR)

1. WHY YOU ARE RECEIVING THIS COMMUNICATION

Nuova Accademia S.r.l., as Data Controller, wishes to inform you about the type of data we collect and the methods we use to do this, in order to guarantee respect for your fundamental rights and freedoms, with particular reference to the confidentiality and security with which the data are processed.

2. WHICH PERSONAL DATA WE COLLECT

Nuova Accademia S.r.l. collects and stores your personal data at the time of application:

- Identifying data such as given name, surname, residential address, email address, studies completed, citizenship, gender, place and date of birth, telephone number, copy of identity card/passport.
- Your banking data and/or those belonging to the person making the payment.
- Possible person to be contacted for administrative aspects, including payments.
- Information about your/your family income and assets.
- Possible rental lease for non-resident students.
- Any medical certifications proving disability.
- Academic career / curriculum vitae.
- Copy of identity card/passport of the person who acts as the student's legal guardian.

3. FOR WHAT PURPOSES WE USE YOUR PERSONAL DATA

Nuova Accademia S.r.l. processes your data for the following purposes:

- a) To fulfil pre-contractual and contractual obligations, to allow your admission in the course of your choice, as well as the provision of services connected to it, such as verifying the prerequisite qualifications (e.g., diploma, degree) to access our courses.
 - b) To handle money collections and payments (application fee), including credit recovery.
 - c) To provide support services to certified disabled students or to students with certified learning difficulties.
- Within the scope of the purposes above, the processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract (Art. 6(1)(b) of GDPR).
- d) To fulfil the obligations arising from the Law, Regulations, EU legislation or any order of the Authorities (including checks relating to the provision of cash contributions and/or scholarships and/or benefits in general, if entitlement to receive these is ascertained).

Within the scope of the purpose above, the data will be used to fulfil a legal obligation (Art. 6(1)(c) of GDPR).

- e) To exercise the rights of the Data Controller.
 - f) Data may also be collected by the Galileo Global Education Italia Group in aggregate form to perform statistical analyses.
- Within the scope of the purposes above, the data will be used to fulfil the legitimate interests pursued by the Data Controller (Art. 6(1)(f) of GDPR).

- g) Nuova Accademia S.r.l. is part of the Galileo Global Education Italia Group. Your data may be transferred to other Institutes of the Galileo Global Education Italia Group to promote courses based on the aptitudes and interests of each student or to enrich their studies.
- h) To respond to requests for checking academic qualifications, your personal data could be transferred to Regent's University London.
- i) To send you communications and/or promotional offers relating to Campus initiatives, our scholarships, courses, and events that may be of interest to you.
- j) For profiling purposes.

Within the scope of the purposes above, the data processing has its legal basis in the acquisition of appropriate consent from the data subject (Art. 6(1)(a) of GDPR).

3.1 Data retention

For the purposes referred to in point 3, lett. a), b), c), d), e) and f), we retain your personal data for the whole duration of the time you spend on Campus and even beyond the 10-year period of limitation from the termination of the relationship to comply with legal obligations and for purposes of judicial protection.

For the purposes referred to in point 3, lett. g) and h), we retain your data until consent is revoked and we guarantee the exercise of data subjects rights.

For the purpose referred to in point 3, lett. i) and j), we retain your data for 3 years.

4. THE SECURITY OF YOUR PERSONAL DATA

Your data will be processed using equipment that guarantees their confidentiality, integrity and availability. The processing is carried out on paper and through computerised and/or automated systems and will include all of the

operations or sets of operations envisaged in Art. 4 of the GDPR which are necessary for the data processing, including communication with the subjects assigned to the processing itself. The data will not be disseminated; however, they will or may be communicated to public or private entities or individuals who operate within the context of the purposes described above.

5. WHO CAN ACCESS YOUR PERSONAL DATA

Only authorised persons can access your data in the context of the tasks assigned by Nuova Accademia S.r.l.

Personal data will not be disseminated in any way; in addition, they may be communicated and processed by third parties duly appointed as Data Processors, such as external collaborators and companies that provide specific technical services.

Your data may also be accessed by authorised persons employed by Galileo Global Education Italia S.r.l., as well as employees of Istituto Marangoni S.r.l., belonging to the same Group.

Personal data may also be accessible or may be disclosed to those whose right to access your personal data is recognised by the provisions of law or secondary or European Union regulatory provisions.

Your personal data may also be processed for checking academic qualifications by Regent's University London.

6. TRANSFER OF PERSONAL DATA

Your personal data will be managed and stored on servers located within the European Union and belonging to the Data Controller and/or third-party companies appointed and duly identified as Data Processors.

Your data will not be transferred outside the European Union.

Please note: In the event of any transfer of personal data to third countries, these will be transferred by the Controller, in compliance with Articles 44 et seq. of the GDPR, using appropriate safeguards to ensure their protection.

Further information regarding these appropriate safeguards may be obtained upon request to the Controller.

7. IS IT MANDATORY TO CONSENT TO THE PROVISION OF YOUR DATA?

The disclosure of your data referred to in point 3, lett. a), b), c), d), e) and f) is necessary to conclude and execute the contract; for the purposes referred to in point 3, lett. g), h), i) and j) it is optional. If you do not consent, you can still proceed with your application.

8. WHAT ARE YOUR RIGHTS IN RELATION TO THE GDPR?

In accordance with the provisions of the GDPR, Nuova Accademia S.r.l. guarantees the following rights:

- Right to withdraw consent [Art. 7(3) of the GDPR] (right to withdraw the consent given. Note: withdrawal of consent does not affect the lawfulness of the processing based on the consent before withdrawal).
- Right of access [Art. 15 of the GDPR] (right to obtain confirmation of the existence or otherwise of personal data relating to you and a copy of such data in intelligible form).
- Right to rectification [Art. 16 of the GDPR] (right to obtain from the controller the rectification of inaccurate personal data).
- Right to erasure ("right to be forgotten") [Art. 17 of the GDPR] (right to have your data erased).
- Right to restriction of processing [Art. 18 of the GDPR] (right to obtain restriction of processing, e.g., in case the accuracy of the data is contested or in case of unlawful processing).
- Right to data portability [Art. 20 of the GDPR] (right to receive in a structured, commonly used and machine-readable format the personal data concerning you that have been provided to the Controller and the right to transmit such data to another Data Controller without undue delay).
- Right not to be subject to automated decision-making [Art. 22 of the GDPR] (right not to be subject to a decision based solely on automated processing).

The above rights may be exercised in writing by sending an e-mail to privacy@naba-da.com or dpo@naba-da.com. Further information on the processing of personal data may be requested at any time from the same contact. It is also specified that the exercise of your rights shall not prejudice and/or harm the rights and freedoms of others.

The Controller undertakes to respond to requests within one month, except in the case of particularly complex requests, for which a maximum of three months may be required. In any case, the Controller will explain the reason for the delay within one month of the request.

The outcome of the request will be provided in writing (at your request) or electronically (and in this case, free of charge). The Controller specifies that you may be required to pay a fee if your requests are manifestly unfounded, excessive, or repetitive: in this regard the Controller will keep track of the requests.

The Controller, in compliance with Art. 19 of the GDPR, undertakes to inform the recipients to whom your personal data have been communicated of any rectification, erasure or restriction of processing requested by you, where possible.

• **RIGHT TO OBJECT (ART. 21 OF THE GDPR)**

You also have the right to object to processing based on legitimate interest (Art. 6(1)(f) of the GDPR) and may exercise this right by sending an e-mail to privacy@naba-da.com or dpo@naba-da.com.

9. RIGHT TO LODGE A COMPLAINT (ART. 77 OF THE GDPR)

If you believe that we have not complied with your rights regarding the protection of personal data, you can contact the Italian Data Protection Authority. Alternatively, if you live in another country, you can contact your local Data Protection Authority.

10. DATA CONTROLLER

The Data Controller is Nuova Accademia S.r.l. Via C. Darwin 20 – 20143 Milano.
Email: privacy@naba-da.com.
The Data Protection Officer is: dpo@naba-da.com.

11. UPDATE TO THIS INFORMATION NOTICE

This Information Notice may be subject to change. Any substantial changes will be communicated to you via email or through our student platform.

ACKNOWLEDGEMENT OF THE PRIVACY NOTICE AND GIVING OF CONSENT:

I declare that I have carefully read and understood every part of the above-mentioned Privacy Notice and I declare that I am aware of the possibility of data transfer to eventual Group's partner Universities. In the latter case, I understand that my personal data will be processed in accordance with the provisions of the partner University and the agreements in place between the partner University and the Data Controller. In addition,

- I give my consent for transfer my personal data to other Institutes of the Galileo Global Education Italia Group to promote courses.
- I give my consent to send my personal data to Regent's University London for checking academic qualifications.
- I give my consent for receive communications and/or promotional offers relating to initiatives, scholarships, courses, and events.
- I give my consent for profiling purposes.

Signature (legible) of Data Subject

Place and date

GENERAL INFORMATION

A. AUDIENCE

The faculty reserves the right to check the proficiency of a candidate for any reason to take a final decision on his/her eligibility and to give final feedback on the application. The evaluation of an application is based on the positive assessment of both the Programme Leader and the Admissions Committee who will evaluate whether the diploma and the technical skills corresponds to requirements.

General entry requirements for accredited programme (Degree programme) include:

- At least **12 years of previous Education**
- If applicable, depending on the country in which the student pursued the secondary education, passing **national test or final exam** (with a certain score if applicable depending on the education system) necessary to enter a higher education institution
- **Holding a valid Secondary School Diploma that satisfies the requirements to enter Italian university**
- **Certificate of English language (IELTS 5.0 Academic or General on entry – see section “English Language Certificate”)**

DIPLOMA PROGRAM:

General entry requirements for non-accredited programme (Diploma programme) include:

- **Hold a Secondary School Diploma**
- At least **11 years of previous Education**
- **Certificate of English language (IELTS 5.0 Academic or General on entry – see section “English Language Certificate”)**

Participants not holding a valid Secondary School leaving qualification that satisfies the requirements to enter Italian university (and/or the English level required) will not earn the 3-Year Bachelor of Arts and the educational credits. They will enroll into **three-year private courses** (Diploma Program – not accredited) following the course structure of the program validated by NABA (except for the internship) and they will receive a **Domus Academy diploma** which is a private title, not recognized by MUR, Ministry for Universities and Research on successfully completing the program.

B. ADMISSION PROCESS

Within 7 days from the application submission, Domus Academy Admissions Office will inform the candidates about the acceptance and, in case of positive feedback, will send the Admission Package to the students. The admission will stay conditional until the above-mentioned entry requirements are accomplished according to the program and validation chosen.

C. DEADLINES

Applications can be sent within official deadline given in the competition brief. Please notice that applications will close after the official deadline and incomplete applications will not be accepted.

If eligible, students are required to secure their place by returning the Enrolment Form and the receipt of payment of the pre-enrolment fee within the official deadline given in the Admission Letter; the acceptance of a possible scholarship is strictly bounded to the deadline provided and, if deadline expires, the scholarship is meant to be no longer valid. Any possible scholarship will be deducted from the balance of the tuition fee (please see general conditions).

D. 3-YEAR BACHELOR OF ARTS (AWARDED BY NABA – 180 CFA/ECTS)

To receive a **3-Year Bachelor of Arts recognized by the Ministry for Universities and Research (MUR)**, students have to be enrolled/matriculated in NABA (Nuova Accademia di Belle Arti). NABA is a non-state institution belonging to the Ministry for Universities and Research (MUR). The 3-Year Bachelor of Arts lead to the attainment of legally recognized degrees and to the achievement of educational credits that will allow students to continue their studies in Academies and Universities in Italy and abroad.

E. MINISTRY FOR UNIVERSITIES AND RESEARCH: ENTRY REQUIREMENTS

To be eligible for admission to Italian universities/academies and therefore to be admitted into the Domus Academy Bachelor of Arts Degree Programmes, the Italian Ministry of University and Research has set the following mandatory regulations. Students wishing to enrol in the 3-Year Bachelor of Arts Degree Programmes must meet the following requirements:

- **[FINAL HIGH SCHOOL DIPLOMA]** possess an official higher secondary school diploma belonging to the foreign system of reference and issued by an official institution of the same foreign system and that shall grant access to the first-cycle courses in the foreign system of reference. The applicant's academic qualification shall be equivalent to the Italian qualification required to enter first-cycle programmes.

Specific Diploma cases:

- the **International Baccalaureate (IB) diploma** is valid for admission to an Italian university if:
 - Total score must be 24 min comprising of:
 - 3 Higher Level (HL) which total score must be at least 12
 - 3 Standard Level (SL)
 - Having obtained scores for:
 - Extended Essay
 - Theory of Knowledge (TOK)
 - Creativity, Action, Service (CAS)

- *Specific case: if a student only attended the last 2 years of an IB Diploma Path, it must be verified that the total length of studies is 12 years from primary schools especially if taken in a country where the normal length is 11 (f.e. Colombia, Russia).*

For details relating to the legalisation of IB Diplomas, please refer to the [relevant page on the website of the Italian Consulate in Geneva](#)

- **The IB Career Related Programme (IBCP)** is considered eligible for admissions to Bachelor Degree (*Diploma Accademico di 1° livello*) programmes as long as it includes subjects related to the programme of interest, namely Arts & Design subjects. The IBCP leads to a high school qualification of a professional nature. The IBCP curriculum consists of three different elements:
 - at least two courses from the IB's Diploma Programme (DP)
 - the CP core (comprising of all 4 mandatory subjects)
 - the career-related studies (i.e. the Btec diploma in Art & Design)
 For details relating to the legalisation of IB Diplomas, please refer to the [relevant page on the website of the Italian Consulate in Geneva](#)
- the **IB International Baccalaureate "certificate"** is not valid for admission to an Italian university for the Bachelor Degree – Diploma Accademico di Primo Livello programmes (only access as auditor can be evaluated)
- **U.S. High School diploma**
Students obtaining a US high school diploma, in addition to their final diploma, should provide NABA with:
 - At least 3 Advanced Placement Tests (APs) exams, **the minimum score required for each one of the APs exams is 3** (AP subjects must be listed as official and indicated in the [College Boards official website](#)) or
 - University transcripts of one complete year of studies
 US High School Diploma + APS exams/University transcripts should be legalized by the beginning of the courses.
The translation for documents issued in English language is not needed.
Private US High schools must be listed in official "Accrediting Agencies list" from the U.S. Department of Education here: http://www2.ed.gov/admins/finaid/accred/accreditation_pg6.html#RegionallInstitutional
- **British Qualifications**
In order to be eligible to enter BA Degree Programmes, students holding British upper secondary school leaving qualifications must have passed at least three advanced level subjects (A levels), thus with gradings from E up to A. Scores not accepted are F (failed) and U (unclassified). Students holding Scottish upper secondary school qualifications must have passed at least three Advanced Highers or, alternatively, 2 Advanced Highers and at least 4 Highers.
- **National Swedish High School Diploma** To be officially admitted on the recognized BA degree students are required to provide us with the **Högskoleförberedande Examen**. The **Yrksexamen** is accepted too only if supplemented with passing grades (from E up to A) in the following courses: "Swedish" or "Swedish as a second language 2" and "Swedish as a second language 3", furthermore to "English 6". For evaluation purposes we require documents both in original language and translated.
- **National Chinese High School Diploma** Students obtaining a Chinese High School Diploma are required to provide NABA with copy of their Gaokao and Yikao exams.

Specific titles requirements are reported in detail in the MUR documents ALLEGATO 1 and ALLEGATO 2 published yearly on the Ministerial website www.studiare-in-italia.it/studentistranieri

STUDENTS WHO ATTENDED MORE THAN ONE UPPER SECONDARY EDUCATION INSTITUTION

Diplomas obtained by students who, during their secondary education, moved from an institution within one education system to another within another education system (for example, from an Italian upper secondary school to an American high school), will only be considered valid if:

- the qualification was attained at the end of a total school education period of at least 12 years;
- the qualification was attained after at least 2 years of attendance of the same education system.

- **[PREVIOUS YEARS OF EDUCATION]** the qualification has been conferred after an overall path of at least 12 years of schooling. If the diploma was obtained after 10 or 11 years of education, it must be integrated with an additional 2 or 1 years, respectively, of college or university. All exams must be passed and admission respectively to the second or third year of the same university must be granted. Specifically for 11 years of previous education, it can be integrated with a Foundation Year. If you attended a Foundation Year, it is needed to provide all proper documentation concerning it; if you didn't attend a Foundation Year yet, please contact us for more information.
- ***Specific case for some Latin American countries with 11 years of global schooling, related to the Pre-Escolar year.***
Only for **Peru, Costa Rica, Venezuela, Salvador, Guatemala** as an alternative to documentary evidence of one year of post-secondary or higher education studies (the above-mentioned Foundation year or further studies at University/Academy) students can matriculate to the Italian Universities/Academies by presenting documentary evidence of the Certificado de estudios of the **Pre-Escolar year**.
Even if also in **Colombia** students have the possibility take the pre-escolar year, Italian Embassy and Consulates do not accept it as a valid document to matriculate into Italian Universities/Academies, for this reason only European passports holders residing in this country are allowed to present documentary evidence of the Certificado de estudios of the **Pre-Escolar year**
- **[National test or final exam necessary to enter a higher education institution]** In case a national test or final exam is necessary to enter a higher education institution in the student's country of origin, such test/exam is also mandatory for entering Italian BA programmes (*Gao Kao and Yi Kao in China, Vestibular in Brazil, YKS in Turkey, Selectividad in Spain etc.*)
- **[PROCESS TO BE DONE OVER FINAL SECONDARY SCHOOL OFFICIAL DOCUMENTS]** legalize final Diploma, along with official document pertaining national test or final exam necessary to enter a higher education institution at the competent authority in the country where the diploma was issued, regardless of the school's actual location and, if necessary*, translate them into Italian by an official translator. *For example, the diploma of a German school which is in France must be validated by the competent authority in Germany.*
*Translation not necessary when documents are already officially issued in: Italian, English, French, Spanish.

Please notice that documents must be issued officially by the Highschool, but this is not sufficient when **Legalizations** are needed. In

fact, legalization is a specific process, which must be done at duly appointed government offices which contact details can be found here according to the country where your diploma was issued:

<https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41> . The legalization is not needed in case the title is obtained in one of the following countries: Austria, Belgium, Denmark, France, Germany and Ireland and other possible country that may adhere to the European Convention of Brussels of 1987.

Legalizations can be substituted by the **CIMEA Statement of Verification**, which can be requested online at: <https://cimea-diplome.eu/naba/#/auth/login> . The school prefers to receive the CIMEA Statement of Verification instead of legalizations, however we give the student the final choice considering that legalizations could be requested by the Italian Diplomatic Authorities around the world for visa issuing. The student is anyway requested to present complete Diploma certificate (even if not legalized) duly translated in Italian if necessary.

The matriculation to the accredited programmes will stay conditional to the submission of the above-mentioned documents that will be evaluated by an appointed commission for matriculation purposes.

For any question about the **validity of the student's diploma to access Italian Education System**, we suggest to apply to CIMEA (Italian enic-naric center) Statement of comparability <https://cimea-diplome.it/page-homepage>. Upon accessing the official website, by selecting the country, you will be redirected to CIMEA document application or ARDI database <https://ardi.cimea.it/en> . Domus Academy reserves the right to ask, at any moment, for such documentation or additional one for evaluation and matriculation purposes.

If not in possession or the above-mentioned requirements, or needed documents are not submitted in time, students will be enrolled in **Diploma Program course** (please see section A. Audience) for more information.

F. STUDENTS WITH A PREVIOUS ACADEMIC CAREER AT A DIFFERENT UNIVERSITY REQUESTING FOR THE RECOGNITION OF PREVIOUS CREDITS AND EXAMS (TRANSFER STUDENTS)

BA programme applicants who have already attended university without completing a degree, can ask for the evaluation of their previous academic career and possible recognition of exams (TRANSFER STUDENTS).

With regards to the eligibility of their upper secondary school credentials, the same requirements listed for 1st year applicants also apply to transfer students. In addition, to request the evaluation of the previous academic career in order to get the transfer of recognisable exams and credits earned at a foreign university, students should be in possession of:

1. **Academic transcripts of the first-cycle programme** which should be equivalent in terms of level to the course that the student wishes to attend. The certificate should be issued by an official institution of the foreign education system and list all exams taken, grades received and credits assigned;
2. **Detailed study programmes:** description of the content covered by each course attended during the academic career, and the number of hours for each course/training activity in the academic curriculum, issued by an official institution of the foreign education system;

G. APPLICATION FOR A STUDY VISA TO ITALY (FOR NON-EUROPEAN STUDENTS ONLY)

Upon receiving the Enrolment Form filled in and signed and the pre-enrolment fee payment, the Admissions Office will provide students with all necessary information to apply for the student visa. For the 3-Year Bachelor or Arts Programme students are requested to have an entry visa for undergraduate study called **STUDIO per Immatricolazione Università tipo D nazionale**.

All students seeking for a study visa need to **start the pre-enrolment process through the UniversItaly platform**. UniversItaly is a website developed by the Italian Ministry for University and Research (MUR) with the aim of supporting students thorough their study experience in Italy. The MUR established that all International non-European students willing to study in an Italian Academy or University should undertake the pre-enrolment procedures through UniversItaly.

The pre-enrolment will give you the possibility to study at Domus Academy - awarded institution "NABA, Nuova Accademia di Belle Arti" campus Milano - and allow you to obtain the study VISA from the Italian authorities. Students are asked to pre-enrol and submit a copy of the passport, English certificate, higher secondary school diploma on the UniversItaly platform at <https://www.universitaly.it/>

In case the local school system consists of less than 12 years of schooling before achieving the higher secondary school diploma, the following documents are also required: legalized and translated university transcripts of one or two years, including exams and marks OR certificate of completion of preparatory courses (Foundation Course) issued by Italian or foreign universities.

Applications are usually open from March each year, approximately. **Usually, it takes 90 days to get the study visa that is why we suggest you to start the procedure as soon as possible after your enrollment. Students are responsible to collect all needed information and proceed with visa application in a reasonable time to be sure to get visa prior course beginning.**

H. IMPORTANT INFORMATION

- Application dossiers will be taken into consideration only if complete and received within the established deadlines.
- Programs will start only upon the attainment of a minimum number of enrolled students. In case the selected program will not start, Domus Academy will inform students within one month prior program beginning.
- The present application form shall be considered read and approved in all its parts by the signature on page 5 and 10

I. ENGLISH LANGUAGE CERTIFICATE

Important Notice: valid English certificates must be submitted at least **THREE MONTHS** before the beginning of the DA course and should not be older than 2 years. The official admission to Domus Academy programmes is also conditional to the actual achievement of the requested level of English language.

CERTIFICATE NAME	Accepted scores for BACHELOR OF ARTS' PROGRAMME
IELTS Academic or General	5.0
REPT TEST <i>REPT is an online English proficiency test provided by Regent's University London at an additional fee of Euro 120,00. More information available upon request</i>	5.0
Cambridge English: First (FCE)	154
Cambridge English: Preliminary (PET)	159
Cambridge English: CAE – Advanced	minimum score reported for B1+ level
Cambridge English: CPE – Proficiency	minimum score reported for B1+ level
Cambridge English: Linguaskill	159
Cambridge English: BEC Business Preliminary	159
TOEFL iBT (internet-based test)	Overall minimum 45
Trinity College London Integrated Skills ISE (all four parts, not partial)	grade II (B2) in all parts grade III (C1) in all parts grade IV (C2) in all parts
PTE Academic	36
TEEP	5
TOEIC	Listening and reading: score 680 Speaking and Writing: score 280
BIEB	B1 – Level B2 certificate in ESOL international (Level 1)
ESB	Esol – All modes: Level 1 – All modes
ELLT Certificate (Oxford International Digital Institute)	From B1+ (Overall minimum 5)
LanguageCert International	ESOL B2 Communicator Written and Spoken
European Baccalaureate	L1 grade 6, L2 grade 7
ICELAND STÚDENTSPRÓF	Grade 6
Norwegian Vitnemal	Grade 4
Danish Studentereksamen	Level A grade 7, Level B grade 10
German Abitur	passed
Sweden Avgångsbetyg/Fullständigt Slutbetyg från Gymnasieskolan	Engelska 6 (at least Grade C)

Exemptions (prior check with the Admissions Office):

- Mother Tongue
- Higher secondary school diploma run in English (*graduated within and not later than 2 years prior Domus Academy Bachelor's Programme*) - Please provide an official secondary school certificate stating that English was the official and only medium of instruction.

Domus Academy reserves the right to check the validity of the certificates submitted by the students and their English proficiency any time according to NABA above mentioned requirements and instructions.

GENERAL CONDITIONS

TUITION FEE AND PAYMENT CONDITIONS FOR 3-YEAR BACHELOR OF ARTS

The tuition fee for the 3-Year Bachelor of Arts validated by NABA and Diploma Program is:

Euro 12.000 (full fee, including pre-enrolment and tuition) per academic year* for EU and EFTA** citizens to be paid as follows:

PAYMENT	DEADLINE	DESCRIPTION
Euro 3.000	Euro 2.860	Pre-enrolment fee
	Euro 140	Regional Tax
Euro 9.000	Euro 1.000	Academic contribution fee
	Euro 8.000	Balance of the tuition fee

Euro 16.000 (full fee, including pre-enrolment and tuition) per academic year* for non-EU and non-EFTA** citizens to be paid as follows:

PAYMENT	DEADLINE	DESCRIPTION
Euro 3.000	Euro 2.860	Pre-enrolment fee
	Euro 140	Regional Tax
Euro 13.000	Euro 1.000	Academic contribution fee
	Euro 12.000	Balance of the tuition fee

Additionally***

Euro 540 (Degree Fee) to be paid within one month prior the starting date of the third year

**EFTA: European Free Trade Association includes Iceland, Liechtenstein, Norway and Switzerland, which are part of the Schengen Area.

*** Reserved to student meeting the relevant entry requirements for the 3-Years Bachelor of Arts awarded by NABA (not Diploma Program students).

Important notices for the 2nd and 3rd years:

*The fee, consisting of the following items: Pre-Enrolment Fee, Academic Contribution fee, Balance of the tuition fee, starting from the second academic year after the signing of the enrolment application, shall be increased at a fixed and pre-determined rate of max 2,5 %.

Deadlines for the 2nd and 3rd year payments: enrolled students will be informed of exact deadlines and fees due by the Accountant Office approximately around the month of June for the re-enrollment fee payment and around the month of July for the payment of the balance of the tuition fee and the Degree Fee (if applicable).

I declare to have fully read, understood and accepted the admissions regulations and conditions specified in the attached "General information" and "General conditions" sheets. I certify that this application form is accurate and complete to the best of my knowledge.

Signature

Date